

Termination of Controlled Substances Use Authorization

Environment, Health & Safety, UCSD

Use this form to cancel a Principal Investigator's Controlled Substance Use Authorization (CSUA).

To dispose of all remaining controlled substances, please call (858) 534-1362 or email ehscs@ucsd.edu to schedule a pickup.

The _____ Lab no longer needs authorization to use, purchase, or possess controlled substances for research purposes as of _____ (date).

Controlled substances cannot be transferred to another Principal Investigator, nor can they be taken to another university due to U.S. DEA licensure requirements. All controlled substances remaining in inventory must be disposed of through Environment, Health & Safety by appointment (call 858-534-1362 or email ehscs@ucsd.edu).

Completed or No CS remaining

A copy of all Controlled Substances Log Sheets and documentation less than two years old must be retained on site*.

I have relinquished all Controlled Substances in my possession, will retain* the Controlled Substance records according to schedule, and agree to terminate my Controlled Substance Use Authorization.

Principal Investigator signature: _____ Date: _____

Principal Investigator name: _____

CSUA #: _____ Department: _____

Please return the completed and signed form to the Controlled Substance Program Manager by fax 858-822-0561 or Mail Code 0089.

*If lab is leaving the University or closing down, these files can be given to EH&S for record retention.