

UCSD ACCIDENT INVESTIGATION REPORT

In accordance with the UCSD Injury & Illness Prevention Program (IIPP), supervisors are responsible for investigating all injuries sustained by employees working under their direction.

Department _____ Investigation Date _____

Person Conducting Investigation/Phone _____

Date of Accident/Injury/Illness _____

Name of Injured Employee/Phone _____

Describe the Injury/Illness _____

Location of Incident _____

Describe what happened _____

Names/Phones of Witnesses _____

What Workplace Condition/Practice/Equipment contributed to the incident?

What Corrective Actions have been taken to Prevent Re-occurrence? _____

What Additional Actions are still needed to Prevent Re-occurrence?
(consider training, personal protective equipment, and written procedures)

Person Responsible for Corrective Actions _____

Date Corrective Actions were implemented _____

Signature of Person Investigating this Incident _____