

## SSMP Development Plan &amp; Schedule

Task	Comments	Actions	Due Date	Date Complete	Responsible Party	Contact Information
Application for Permit Coverage	Submit Notice of Intent (NOI) to state identifying agency's authorized representative including required permit fee	NOI was submitted with fee.	11/2/2006	11/2/2006	Julie Hampel Division Manager, Environmental Affairs Environment, Health & Safety	858-534-1563 <a href="mailto:jhampel@ucsd.edu">Julie Hampel</a>
SSO Electronic Reporting Program	Compliance with Monitoring & Reporting Program No. 2006-0003 using the CIWQS online database system	All SSOs are reported electronically by EH&S. "No spill" certifications are completed monthly when applicable by EH&S. Departments are surveyed monthly for Category 2 spill information.	01/2/2007	01/2/2007 and ongoing	Julie Hampel Division Manager, Environmental Affairs Environment, Health & Safety	858-534-1563 <a href="mailto:jhampel@ucsd.edu">Julie Hampel</a>
SSMP Development Plan & Schedule	Initial plan on developing & implementing SSMP	A Clean Water Sewer System group is responsible for the completion and implementation of the plan. The group consists of members from Environment, Health and Safety (EHS); Facilities Management (FM); Campus Planning; Facilities, Design and Construction (FD&C); and Housing and Dining Services (HDS).	11/2/2007	10/25/2007	Valerie Fanning Environmental Compliance Environmental Affairs Environment, Health & Safety	858-534-9695 <a href="mailto:vfanning@ucsd.edu">vfanning@ucsd.edu</a>
1.0 Goal	Stated Goals for SSMP	Goals have been developed to include and meet the requirements of the WDR which is to provide a plan and schedule to properly, manage, operate and maintain all parts of the sanitary sewer system. This will help reduce and prevent SSOs, as well as mitigate any SSOs that do occur.	11/2/2007	11/2/2007	Valerie Fanning Environmental Compliance Environmental Affairs Environment, Health & Safety	858-534-9695 <a href="mailto:vfanning@ucsd.edu">vfanning@ucsd.edu</a>
2.0 Organizational Structure*			11/2/2007	10/25/2007	Valerie Fanning Environmental Compliance Environmental Affairs Environment, Health & Safety	858-534-9695 <a href="mailto:vfanning@ucsd.edu">vfanning@ucsd.edu</a>

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Administrative & Organization Structure	Names & Staff positions responsible for developing & implementing the SSMP	A flow chart with the, departments, positions and names of responsible parties has been created.	11/2/2007	10/25/2007	Valerie Fanning Environmental Compliance Environmental Affairs Environment, Health & Safety	858-534-9695 <a href="mailto:vfanning@ucsd.edu">vfanning@ucsd.edu</a>
Chain of Communication	Chain of communication for SSO reporting	An alert form with the names and phone numbers with individuals that need to be contacted for immediate response in the event of an SSO has been developed.	11/2/2007	10/25/2007	Valerie Fanning Environmental Compliance Environmental Affairs Environment, Health & Safety	858-534-9695 <a href="mailto:vfanning@ucsd.edu">vfanning@ucsd.edu</a>
3.0 Legal Authority*	Demonstration of Legal Authority to operate and maintain sewage collection system	The Regents of the University of California is a Constitutional Corporation with full authority over governance and management of the University operations. Under this authority, the University of California has the legal authority over the sanitary sewer system.	05/2/2009		Valerie Fanning Environmental Compliance Environmental Affairs Environment, Health & Safety	858-534-9695 <a href="mailto:vfanning@ucsd.edu">vfanning@ucsd.edu</a>
4.0 Operation & Maintenance Program*		Operations and maintenance to the sanitary sewer system is the responsibility of the UCSD FM department.	05/2/2009		Dave Weil Assistant Director Facilities Management	858-534-1778 <a href="mailto:dweil@ucsd.edu">dweil@ucsd.edu</a>
Mapping	Current mapping of sewage collection system including appropriate storm water systems	GPS will be used to map all manholes, cleanouts, and pumping stations. The mapping is in AutoCAD format.	05/2/2009		Valerie Fanning Environmental Compliance Environmental Affairs Environment, Health & Safety	858-534-9695 <a href="mailto:vfanning@ucsd.edu">vfanning@ucsd.edu</a>
Preventative Maintenance Program	Written descriptions of Preventative Maintenance Activities	UCSD has measures in place to keep the system in good repair and prevent system failures. These include routine inspections and maintenance. Current procedures will be updated and included in the SSMP.	05/2/2009		Dave Weil Assistant Director Facilities Management	858-534-1778 <a href="mailto:dweil@ucsd.edu">dweil@ucsd.edu</a>

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Rehabilitation & Replacement Program	Short & Long term plan for rehabilitation or replacement including funding schedule	The current sewer system infrastructure of the campus will be evaluated and the information used to develop long-term planning.  Short term planning will be on an as-needed-basis depending on information gathered during routine inspections and SSOs.	05/2/2009		Gary C. Matthews Assistant Vice Chancellor Auxiliary & Plant Services	858-534-6820 <a href="mailto:gcmatthews@ucsd.edu">gcmatthews@ucsd.edu</a>
Inspection Program	Program for regular visual and CCTV system inspection	CCTV will be performed on an annual basis, covering 35% of the system each year, resulting in the system being completely inspected every 3 years.	05/2/2009		David Weil Assistant Director Facilities Management	858-534-1778 <a href="mailto:dweil@ucsd.edu">dweil@ucsd.edu</a>
Staff Training	Operations & Maintenance staff training and training assurance	A comprehensive training program will be developed by EH&S and FM. Periodic training will be held for staff responsible for responding to sewer spills. Technical training will be provided to the operators when new systems are installed.	05/2/2009		Valerie Fanning Environmental Compliance Environmental Affairs Environment, Health & Safety	858-534-9695 <a href="mailto:vfanning@ucsd.edu">vfanning@ucsd.edu</a>
Equipment & Parts Inventory	Equipment & Parts inventory including identification of critical replacement parts	A detailed inventory list of parts and equipment, including emergency pumps, lights, and generators will be developed. For repairs that require equipment beyond existing capabilities, contracts will be established with outside vendors.	05/2/2009		Dave Weil Assistant Director Facilities Management	858-534-1778 <a href="mailto:dweil@ucsd.edu">dweil@ucsd.edu</a>
5.0 Design & Performance*			8/2/2009		Gerry White Assistant Director Engineering Services Facilities Design & Construction	858-534-2987 <a href="mailto:gwwhite@ucsd.edu">gwwhite@ucsd.edu</a>
Design Standards	Design standards for new & rehabilitated systems	Current design standards used by FD&C will be evaluated and compared with industry standards.	8/2/2009		Gerry White Assistant Director Engineering Services Facilities Design & Construction	858-534-2987 <a href="mailto:gwwhite@ucsd.edu">gwwhite@ucsd.edu</a>

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Inspection & Testing Standards	Inspection & testing standards for new & rehabilitated systems	Current inspection and testing standards used by FD&C will be evaluated and compared with industry standards.	8/2/2009		Anka Fabian Senior Civil Engineer Facilities Design & Construction	858-534-43813 <a href="mailto:anfabian@ucsd.edu">anfabian@ucsd.edu</a>
6.0 Overflow Emergency Response Program*	Written Procedures for response to SSOs	Current procedures for SSOs will be updated to meet requirements with the WDR, measures to protect public health and the environment will be established.	05/2/2009		Valerie Fanning Environmental Compliance Environmental Affairs Environment, Health & Safety	858-534-9695 <a href="mailto:vfanning@ucsd.edu">vfanning@ucsd.edu</a>
7.0 Fats, Oils & Grease (FOG) Control Program*	Program to reduce or eliminate FOG related SSOs	Historical FOG related SSOs, if any, will be used to develop a process to eliminate these discharges.	05/2/2009		Valerie Fanning Environmental Compliance Environmental Affairs Environment, Health & Safety	858-534-9695 <a href="mailto:vfanning@ucsd.edu">vfanning@ucsd.edu</a>
8.0 System Evaluation & Capacity Assurance Plan*	Capitol Improvement Plan for hydraulic capacity including system evaluation for portions experiencing capacity related overflows.	A system evaluation will be conducted to address expansion of the system.	8/2/2009		Boone Hellmann Associate Vice Chancellor Facilities Design & Construction	858-534-1992 <a href="mailto:bhellmann@ucsd.edu">bhellmann@ucsd.edu</a>
9.0 Monitoring, Measurement & Program Modifications	Maintain records, monitor and assess effectiveness of program; update as necessary	The Clean Water Sewer System group will monitor the effectiveness and implementation of the SSMP. The group will use the information gathered during the biannual review to update program elements as appropriate.	8/2/2009		Valerie Fanning Environmental Compliance Environmental Affairs Environment, Health & Safety AND Dave Weil Assistant Director Facilities Management	858-534-9695 <a href="mailto:vfanning@ucsd.edu">vfanning@ucsd.edu</a>  858-534-1778 <a href="mailto:dweil@ucsd.edu">dweil@ucsd.edu</a>
10.0 SSMP Audit Plan	Schedule of periodic SSMP audits, at least every two years	A check list will be developed, covering all elements of the SSMP for use in a biannual audit program.	8/2/2009		Valerie Fanning Environmental Compliance Environmental Affairs Environment, Health & Safety	858-534-9695 <a href="mailto:vfanning@ucsd.edu">vfanning@ucsd.edu</a>

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11.0 Communication Program			8/2/2009		Valerie Fanning Environmental Compliance Environmental Affairs Environment, Health & Safety	858-534-9695 <a href="mailto:vfanning@ucsd.edu">vfanning@ucsd.edu</a>
Communications with Public & Agencies	Communication plan to public on development, implementation & performance; Plan of regular communication to satellite agencies	A public notice in the local newspaper will occur at the development stage and at the completion stage of the plan. A website will be created where the plan sections and final plan will be posted. Regular communications will take place with the City of San Diego MWWD.	8/2/2009		Valerie Fanning Environmental Compliance Environmental Affairs Environment, Health & Safety	858-534-9695 <a href="mailto:vfanning@ucsd.edu">vfanning@ucsd.edu</a>
Final SSMP, incorporating all requirements	Final SSMP document after all elements developed & implemented.	The final SSMP will be posted on the UCSD website and will be available for audit by the SWRCB.	8/2/2009		Valerie Fanning Environmental Compliance Environmental Affairs Environment, Health & Safety	858-534-9695 <a href="mailto:vfanning@ucsd.edu">vfanning@ucsd.edu</a>